CITY OF AUSTIN Development SERVICES DEPARTMENT
Commercial Plan Review
One Texas Center
505 Barton Springs Road, Austin, Texas 78704
Phone: 512.978.4000

Special Inspections Log

Project Name:	Building Permit #:
Project Address:	

Instructions:

- **Each special inspector shall log each inspection**
- **Report nonconforming items** – Special inspector shall bring nonconforming items to the immediate attention of the contractor and note all such items in the log. If any item is not resolved in a timely manner or is about to be incorporated in the work, the special inspector shall immediately notify the building inspector by phone or in person, notify the registered design professional in responsible charge, and post a *Special Inspection Discrepancy Notice*. Blank discrepancy notice forms can be found behind this log

Date	Inspection Type	Special Inspector	Notes	Time	
				Arrived	Left

Project Address: _____ BP#: _____

Special Inspections Log (continued)

Date	Inspection Type	Special Inspector	Notes	Time	