

South Darley and Winster Preschool
Registration Form

Name of Child.....

Date of birth

Other settings attended
.....

Number of sessions/hours at other settings

Name of parent or guardian	Name of parent or guardian
.....

Home address	Home address
.....

Postcode	Postcode
.....

Home telephone number	Home telephone number
.....

Mobile number	Mobile number
.....

Email address	Email address
.....

Occupation	Occupation
.....

Work telephone number	Work telephone number
.....

Is there anyone else you would like us to contact in an emergency?

NameTelephone number

NameTelephone number

Name, address and telephone number of any other person who may collect the child regularly from playgroup

Name	Name
Address	Address
Telephone number	Telephone number

Medical

Doctors name

Doctors address

Doctors telephone number

Health Visitors Name

Are your child's immunisations up to date? Yes/No

If no please provide details here

.....

Checked by _____

Date _____

Child's start date _____

If a medical emergency arises that requires immediate treatment to be administered to your child we will of course contact you straight away. However, we do require your written permission to allow relevant professionals to carry out emergency treatment.

Please sign your consent here date
.....

We sometimes use the school playground next door for supervised outdoor activities. We also like to use the environment around the village hall e.g. the small wooded area (the Plantation) in front of the school for nature work; the post box to enable us to post the letters we have written; the church and school to observe, compare and draw different styles of buildings. Children are fully supervised in small groups. A notice advising of any such outing will be displayed on the Parents' board. As these locations are not part of playgroup premises, we need your permission to take your children to these sites

Please sign your consent here date
.....

There are occasions when it is helpful for us to share information about your child with another setting or Professional.
If you are happy for us to do this ;

Please sign your consent here date
.....

Photographs/ Observations/The Press/TV
We like to take photographs during sessions. These are used for specific purposes;

- To put into learning journeys to show Parents what the children do in their time with us.
- To provide evidence of our activities and education programme.
- For Staff Training, to compliment written coursework. Coursework files are confidential, seen only by the Staff member in training, their Assessor and Verifier. Children's names are changed.
- For our Website and Facebook page and advertising brochures/posters.

Please sign consent for us to use pictures of your child on our Website/facebook page and for advertising

..... **date**

Occasionally the Press and TV are invited to Playgroup- to promote our charity work, to thank local companies who have donated equipment to us, to inform the local community of an Ofsted inspection result, to focus on one child etc. Children feature in photographs and some names may be used.

If you have any concerns about this, please speak to a member of staff, otherwise;

Please sign consent for the Press/TV to take your child's picture.

.....date

Can we use plasters on your child if required? **Yes / No**

To protect children from the summer sun, we need your permission to apply sun cream to your child. If you are happy for us to do this;

Please sign your consent here

date.....

If you do not give consent you will need to supply your own sun cream.

Does your child have any special dietary requirements or food allergies?

Yes / No

If yes please provide details here.

Is there anything else you need to tell us about your child or family circumstances that will make it easier for us to understand and care for your child? Any information you give us will be used and stored confidentially. (Please continue overleaf)

Safeguarding Agreement between South Darley and Winster Pre-school and Parents/Carers

With the aim of providing a quality service to your child/ren and family we have a Safeguarding Policy.

Within this policy carers are requested to notify staff of any injury sustained by their child outside of our centre in order to establish that the injury did not occur whilst in our care. In turn staff will provide information on any accident or injuries which may have been sustained whilst in our care. We will inform Derbyshire Children's Safeguarding Board of any safeguarding concerns about the children in our care.

Name of child

Please print below the names of all the parents/carers who have legal guardianship of the child

(This should include the names of other parents/carers of the child who do not normally have contact with the playgroup. It should not include people who care for the child but are not their legal guardians.)

Parents/Carers signaturedate

Designated Person responsible for Child Protection

.....

Please could you sign and return this form to playgroup.