



September 2020

Dear parents and carers,

Following the successful initial reopening of our PaWS Xtra service, we are very excited to be welcoming back more of our families from Years 1-6 from this Monday 21st September. We also look forward to welcoming our new children from Early Years on Monday 28th September.

Please read through the following information which provides some details about the plans and arrangements for the next stage of our reopening.

Club 'Bubbles'

Children will be allocated a year group 'bubble' when attending club. They will have an allocated play zone, both inside and out, and will be provided designated resources and equipment to use within the session. Distancing will be encouraged wherever possible and measures are in place to avoid the mixing of club 'bubbles.'

Breakfast Club

Our breakfast club will be open from 7.30am until your child's start to the school day when class staff will collect the children from the school hall and escort to the classroom.

Drop off is between 7.30 am and 7.35am. We plan to hold as much of our provision outside as possible, so please be prompt with arrival as drop-offs after this time may be unable to attend.

To access the club, please use the school driveway and wait by the pedestrian car park gate to the side of the school office where a member of staff will sign children in. Please adhere to social distancing guidelines while waiting and there will be markings to aid this. We ask that only 1 adult accompanies children wherever possible.

Once children have been signed in by a member of staff at the gate, they will meet another staff member at the hall doors who will prompt them to use the provided hand sanitiser, or wash their hands, before directing them to their designated 'bubble' area.

After School Club:

After School Club will operate from the end of your child's school day until 5pm. Collection can be made between the times of 5pm-5.15pm only. In emergencies, earlier collection should be arranged by calling the club phone on 07565770248.

Collection will be via the hall doors, accessed via the staff car park walkway next to the school office. A member of staff will meet you at the door and dismiss children to those authorised for collection. Please abide by social distancing guidelines, using the floor markings to help, and leave the collection area via the school drive promptly once children have been handed over.

Parents and carers must not drive up the school driveway as this poses a serious safety risk.

Food Provision

We are not currently offering our normal breakfast menu. Children will be asked to have a full breakfast at home before attending the club with the offer of a small, healthy snack, such as fruit and a carton of milk, at club before heading to class. In the afternoon, our snack offering will be reduced with children having the option of a small, healthy snack, such as a small wrap, flapjack or fruit, and access to refills for their water bottles. Parents have the option to provide a simple additional, healthy snack for children to consume at after school club. No foods needing preparation or containing nuts, please.



What will sessions be like?

Our breakfast and after school clubs will look different when we return as we put in place a range of additional measures to keep our children, families and staff safe. There will be a need for children to remain in set year group 'bubbles' while at club, to move around activities with this group and we will be keeping to physical distancing wherever possible.

Children will be given regular reminders to wash their hands throughout sessions and staff will be undertaking enhanced cleaning procedures. 'Bubbles' will be provided with resources to use within their group as needed and only equipment that can be easily and safely cleaned will be set out for children to use. We will be accessing the outdoor spaces as much as possible.

What will not change is our commitment to providing *boredom busting brilliance* at every session. We are busy adapting our themes, games and activities to increase distancing and reduce the need to share equipment while ensuring that the children can have as much fun as ever.

We will give regular updates on club activities and events via our Dojo page.

What will I need?

Please refer to the information provided in the school reopening guide regarding items that should be brought to school and what should be left at home.

Additionally, for PaWS Xtra, we ask that parents and carers ensure children have a waterproof coat with them as many of our activities will take advantage of the excellent outdoor spaces we have.

Children should eat breakfast before attending breakfast club and have an evening meal following collection from after school club. The club will provide a small snack, however parents and carers may choose to provide their own small, healthy snack for children to consume at club.

Children must not bring in toys of any kind.



Communication

Please ensure that all information regarding your child is up to date on the Magic Booking software and that you are familiar with our revised policies and procedures. Copies of updated documents, which will be reviewed regularly, will be available on the school website.

If there is any information that you feel the club should know regarding your child before their return, please email pawsxtra@pevenseyschool.org.uk.

Club staff will be working to promptly and safely sign children in and out at the start and end of sessions. Because of this, face to face communication is discouraged wherever possible.

If messages need to be passed on to the club, please use the following communication methods;

- Email: pawsxtra@pevenseyschool.org.uk
- Club phone: 07565770248 (available during club sessions. Urgent messages and emergencies only)
- School office: 01323 762269

If you do need to urgently pass on a message to club staff, please stand to one side to allow for the remaining children to be dropped off or collected safely before speaking to staff, adhering to social distancing.

Parents and carers will not be able to access the school building.

We understand that you may have some questions regarding our reopening. Please feel free to email pawsxtra@pevenseyschool.org.uk or call the school office on 01323 762269 who will be happy to look into your enquiry.

We look forward to welcoming you back to PaWS Xtra soon!

Kind regards,

The PaWS Xtra Team

