



Pevensey and Westham CE School Plan for reopening September 2020

Version 2

This plan is subject to change at any time following review or further government guidance. We will be conducting a full review after the first two weeks of term once children are settled back into school.

Please see our overview below as a quick guide to when and where children will enter school in September.

The first day back for all pupils in Years 1 to 6 will be Monday 7th September 2020

Drop off and pick up arrangements

Year Gp	Class	Drop off time	Pick up time	Location
EY	Early Years (from Wk3)	8.50am	2.30pm	Main drive to school office area
1	Paddington	8.30am	2.50pm	Main drive to school office area
	The Emerald City	8.35am	2.55pm	Main drive to school office area
2	Fantasia	8.40am	3.00pm	Main drive to school office area
	Wonderland	8.45am	3.05pm	Main drive to school office area
3	100 Aker Wood	8.30am	2.40pm	Church drive (normal entry route)
	Neverland	8.35am	2.45pm	Church drive (normal entry route)
4	The Black Pearl	8.40am	2.50pm	Church drive (normal entry route)
	Middle Earth	8.45am	2.55pm	Church drive (normal entry route)
5	Narnia	8.50am	3.00pm	Church drive (normal entry route)
	Hogwarts	8.55am	3.05pm	Church drive (normal entry route)
6	Kenzuke's Kingdom	9.00am	3.10pm	Church drive (normal entry route)
	The Chocolate Factory	9.05am	3.15pm	Church drive (normal entry route)

For our new Early Years children, you should have received information about your transition into school already.

Important things to remember:

- This will be a busy period so you need to arrive at the school entrances at the correct time to help ease congestion.
- If you are dropping off or picking up siblings in different places and have the same allocated time, please drop off or collect your youngest child first.
- Only one parent per family

Children should only bring essential items to school:

School uniform (please ensure everything is named)

Reading book

Water bottle – already filled

Sensible sized bags

No toys of any kind

Packed lunch – if not ordering a school packed lunch

KS2 pupils only – a small pack of colouring pencils in a wipeable case

Children will wear PE kits to school on their PE days. There will not be PE on the Monday or Tuesday of Week 1

The following plan has been developed to meet the government guidance for the full opening of schools from September 2020. Our planning builds on the systems we have had in place since March with a limited number of pupils. Please read with care.

From September school attendance is mandatory again meaning the usual rules on school attendance will apply. We understand some of you may feel anxious about returning which is why we have put the following measures in place to ensure the school is as safe as it can be.

Throughout the day children will be remaining in their class bubbles with minimal interaction with children from other classes. The government has acknowledged that younger children *cannot social distance from staff or from each other*. A class bubble will keep the number of interactions as small as possible.

In line with government guidance, please walk to school if possible.

In order to support the measures we are putting in place to protect children and staff we ask that families ensure they continue to follow all current government rules and guidance. A link to this guidance can be found at the bottom of this plan

Arrival and Collection

If your child, or anyone in your household, has coronavirus symptoms they should not attend school. The main symptoms of coronavirus are a high temperature; a new, continuous cough or a loss or change to your sense of smell or taste.

Please support your child in being ready to quickly handover to their teacher when they arrive at the school gate.

We encourage as many people as possible to walk to school. Parents are able to park at the castle and walk – Permits to park are available from the school office, please email admin@pevenseyschool.org.uk to request one and this will be sent home with your child.

Please ensure social distancing at all times and do not congregate on our site or in the surrounding roads. Parents will not be able to come onto the school playground.

Di Lollypop and Lisa Carr will be at their posts to support crossing the road from Monday 7th and are looking forward to seeing the children. The East Sussex Crossing Patrol team have asked for children and parents to remain 2m distant wherever possible

By arriving at the correct time with just one adult per family, you will support with reducing congestion and minimising contact between individuals from different class bubbles.

Communication during this time is very difficult as it will be busy. We are trying to limit our communication to the ParentMail and Dojo platforms. We will keep the Dojo message service open for the time being.

Temperature checks will not be taken in line with the guidance from Public Health England.

Please ensure you have completed the forms regarding permissions for which trusted adults can collect your child.

Year 6 pupils may walk home alone once permission has been provided via the ParentMail form. Any requests for a Year 5 pupil to walk home alone will be considered on a case by case basis and should be put in writing to Mrs Delaney.

Siblings

If you are dropping off or picking up siblings in different places and have the same allocated time, please drop off or collect your youngest child first. We recognise that the staggered entry may mean you having to drop one child off at one time and then drop another child off a little later. We will not be able to keep children from different bubbles separate if pupils arrive before their allocated drop off time. We would ask that you walk away from the school entrances and come back at the correct time. Once children are into the start of the day routines we may be able to review this.

Uniform

All pupils will be required to wear full school uniform from September. We would encourage children to change when they get home but uniforms do not need to be cleaned any more often or using any different methods than normal.

Children should wear their PE kits with trainers to school on the days they have PE. In cold weather, children should wear black jogging trousers and their school jumper. Teachers will communicate PE days in September.

Medication

Thank you for completing the medical information on ParentMail.

If your child requires any medication in school you will need to complete an administration of medicine form which can be downloaded from the school website. The form and medicine should be handed in, in a named container/plastic Ziploc bag, to the first aid member of staff at the gate on the first day.

If your child has an asthma inhaler, you will need to complete an updated asthma form, available to download from the school website. The form and medicine should be handed in, in a named container/plastic Ziploc bag, to the first aid member of staff at the gate on the first day.

For pupils that have a Health Care Plan, Mrs Walters will have been in contact to update these for the new academic year as per our normal school arrangements.

Handwashing

Children will continue to wash their hands more often than normal. This will be with soap and running water or hand sanitiser. Times will include when children arrive, at points throughout the day such as before and after eating and when they move around school.

Different class bubbles will not need to use different toilet blocks. After using the toilet children will be encouraged to wash their hands thoroughly and then also apply hand sanitiser when they return to class.

Respiratory hygiene

We will continue to promote the 'catch it, bin it, kill approach' which I am sure you encourage at home.

Cleaning

We will continue to have increased cleaning in operation throughout the day in high contact points including toilets. We have undertaken a deep clean of the premises over the summer.

Suntan lotion

If we are lucky with the weather, children should have sun cream applied at home as staff are not able to do this. Ideally, children will wear a 6-hour protection sun cream that does not require reapplication. If children do need to bring in sun cream to reapply before lunch, please can this be in a named bottle that can be kept in school.

Lunch and break times

Children will remain in their class bubbles throughout lunch and break times. These will be staggered and classes will be kept separate from each other.

To reduce traffic and the potential for children from different bubbles to mix, children will eat lunch in their classrooms.

Children will be able to order a packed lunch or can bring one in from home. All dinners will be a picnic style packed lunch for Term 1 when we will review.

Behaviour

As always, we expect the highest standards of behaviour from all our pupils and this is particularly important at this time. For the safety and wellbeing of both pupils and staff, it is vital for all to follow our school rules and values. We know that working in a safe, calm and settled classroom will support those feeling anxious about returning to school.

We have reviewed our behaviour policy over the summer and will be sharing our expectations with all children when they return.

For the safety and wellbeing of both pupils and staff, it is vital for all to follow our school rules and values.

Please remind your child before returning of the importance of following our school rules:

Be Ready, Be Respectful, Be Safe

In Classrooms

Class tables will be arranged in lines facing forward. Children will be provided with their own stationary in a plastic wallet. Children might share other resources with children in their bubble but resources will be cleaned before being used by a different class.

Some of our staff might work with different class bubbles. When this is the case, they will avoid close contact as much as possible. This will include PE lessons led by Mr Peters and RE lessons led by Mrs Corke. Wherever possible PE lessons will take place outside.

Some support staff may work across classes but will remain within year group bubbles.

We will not hold whole school collective worship. Instead worship will be held in classes.

Mobile phones

Only children who are walking home alone need to bring a mobile phone to school. These will be put in a paper bag and stored in the teacher's desk.

First Aid

For most minor first aid children will be encouraged to apply their own plasters if necessary. More serious incidents will be dealt with by our trained first aid team when the staff will wear PPE.

Can my child wear a face covering?

No – Government advice states that face masks are not required for school because misuse by children may inadvertently increase any risks of transmission.

You may have read that secondary schools may now choose to allow pupils to wear facemasks in corridors and communal areas when they are likely to come into contact with children from different bubbles – they will not be wearing them in classes. In primary schools, children will remain in their class group and be kept separate from other bubbles so will not have contact with children from other groups. If children wear a mask on their way to school, we will ask parents to take the masks home with them.

Volunteers

We know that children enjoy working with and reading to volunteers during the day. At present though, to reduce the number of visitors in the school, we cannot have volunteers in school working directly with children.

If a child becomes unwell during the day

If your child displays coronavirus symptoms during the day, they will be discreetly moved away from the rest of their class bubble. Parents and carers will be contacted and will need to come and collect their child and any siblings immediately. You will be advised to follow the 'stay at home guidance' and book a test. All children can be tested, including children under 5. Other children in the class do not need to go home unless they develop symptoms.

If they test negative, feel well and no longer have symptoms they may return to school. Siblings can also return. You will be able to email the school the results of your test.

If they test positive, you **MUST** contact the school immediately and follow NHS Test and Trace guidance. Your child must continue to self-isolate for 10 days from the onset of symptoms. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. The rest of the household will need to isolate for 14 days even if they themselves receive a negative test result. This is because they could still develop the coronavirus within the remaining days.

In the event of a confirmed case of coronavirus (Covid-19)

If somebody attending school tests positive, we will take swift action.

We will contact our local health protection team who will carry out a rapid risk assessment to confirm who has been in close contact during the period they were infectious and will need to self-isolate.

Close contact means:

- direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)
- proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual
- travelling in a small vehicle, like a car, with an infected person

Breakfast and After School Club

We have opened the booking form for breakfast and afterschool club from 28 September for Year 1-6.

We know many of you rely on breakfast and after school club and we will initially be restricting numbers to no more than 30. We have checked the latest Government guidance and updated our risk assessment. Please note that the latest Government guidance states that 'it is crucial that we ensure we are minimising the risks to the nation's health. It is for this reason that parents and carers are being encouraged to limit the number of settings their children attend as far as possible, and ideally to ensure their children attend the same setting consistently'. We ask that for the safety of all if you use PaWS Xtra you do not also use other out of school settings.

There will be set times to drop off and collect in order to maintain social distancing across our site.

If children's behaviour in breakfast or after school club becomes challenging, they may forfeit their place.

Curriculum

We will support groups with wellbeing lessons and promoting healthy lifestyles. We will also work with individuals who need further support to reconnect with the school.

It will be important for us to work with children to build on their existing knowledge. We will prioritise reading alongside fundamental skills in writing and maths. We will still teach the full curriculum and look for opportunities to develop key skills within these subjects.

Hopefully we have answered all of your questions, however we recognise all of our circumstances are different. Please let us know if you would like a telephone conversation with one of our leadership team.

Our risk assessment, to ensure pupils and staff remain safe, will be published on our school website

Lastly - school will feel a little different for children but most of their day will be in class, with their friends and teachers and enjoying their learning as normal.

This plan has been written by the leadership team and reviewed by the Governing Body. It reflects the Government advice in the following documents:

Guidance for full opening: schools

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Safe working in education, childcare and children’s social care settings, including the use of personal protective equipment (PPE)

<https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe>

Coronavirus (COVID-19): safeguarding in schools, colleges and other providers

<https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers>

COVID-19: cleaning in non-healthcare settings

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

NHS test and trace: how it works

<https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus>

COVID-19: guidance for households with possible coronavirus infection

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>