

**NZIHA Board Meeting held 30/31 August via Teleconference**

Board Present	<b>Barbara Baker (Chair), Sue Kennedy, Angela Prendergast, Zach Beardman , David Carrington, Tim Horne, John Horal (Independent), William Guzzo (Independent – partial attendance)</b>
Operations Present	Krystyna Beardman, Karen Fuller
Independent Advisor Present	Yes
Apologies	John Horal (Independent) William Guzzo (Independent)
Board	<ul style="list-style-type: none"> <li>• Richard Nelson accepted Board Position unavailable for Feb Meeting</li> </ul> <p>Meetings</p> <ul style="list-style-type: none"> <li>• Saturday 8 November 2014 –regional chairs in attendance – morning meet with each other.</li> <li>• Four face to face meetings, rest by teleconferences.</li> <li>• February 14</li> <li>• May 9</li> <li>• August 29/30 Saturday operations, Sunday board Planning meeting</li> <li>• November 7- regional chairs in attendance should be 8</li> </ul> <p>20<sup>th</sup> Anniversary of NZIHA 2015 Committee Chairs to meet with Board</p>
Policy Development	<ul style="list-style-type: none"> <li>• Continued review of other organisation in respect of Subsidy Policy</li> <li>• To complete via email GM proposed replacement</li> </ul>
Finance	<p>What next</p> <ul style="list-style-type: none"> <li>• Have three year budget presented at AGM, use for grants.</li> <li>• Grant Officer/Person to build relationship with Funding Agencies</li> </ul> <p>Fee Structure 2015 - \$35 per person – no longer junior vs senior 2016 - \$40 all players 2017 - \$45 all players</p> <p>DC is investigating all banks and what they can offer NZIHA</p>
Audit	<ul style="list-style-type: none"> <li>• Not finished, some documents outstanding, auditor on holiday</li> <li>• VanBurWay are paid \$1700.00 – part of this covers insurance so largely undertaken on volunteer basis</li> <li>• Accounts to be audited ahead of AGM annually to achieve need to deliver audit information to auditor by mid Feb annually</li> </ul>

Oceania 2014	<ul style="list-style-type: none"> <li>• Sport NZ accounting tool shared with finance portfolio</li> </ul>
FIRS	<ul style="list-style-type: none"> <li>• Surplus on 2014 Oceania's</li> <li>• In future need to account for administration costs</li> </ul>
Profile	<p>Key Messaging</p> <ul style="list-style-type: none"> <li>• All communications to include key message/s once we determine key message</li> <li>• Example: grass hockey "hooked for life"</li> <li>• Ideas <ul style="list-style-type: none"> <li>"Fast &amp; furious"</li> <li>"Family, fast &amp; fun"</li> <li>"Skating – wheel fun"</li> </ul> </li> </ul> <p>Media Releases</p> <p>Sport Wellington suggested targeting provincial areas with newspaper articles.</p> <p>Need to create Case studies for website</p> <p>Promotional Marketing</p> <p>Rollup banner NZIHA + customized message for each club x 20 = \$5,300.</p> <p>NZIHA to apply for grant monies to bring to fruition</p> <p>NZIHA to purchase two and take indicative interest orders from there.</p>
Growth	<ul style="list-style-type: none"> <li>• Email to Clubs asking if they have strategy for growth</li> <li>• Tim contacting NZIHA Clubs</li> <li>• Comorra hockey – ice players from Auckland held a develop camp in Hamilton which was very good</li> <li>• Acknowledgement rink access disparate around the country</li> <li>• Idea of a Snake of Skater video along waterfront at New Plymouth</li> <li>• Target Schools close to rink – walking distance</li> </ul>
Referees	<p><u>Progress</u></p> <p>Delivered interpretation manual</p> <ul style="list-style-type: none"> <li>• <b>Budget</b> (have realigned and reduced rates – nationals not so many games this year as last) Acknowledge and thank refs for process</li> <li>• <b>Survey</b> – most people (70 replied) wanted to go to FIRS</li> </ul>

	<p>rules with larger goals.</p> <p><u>What Next</u></p> <ul style="list-style-type: none"> <li>• Reviewing levels</li> <li>• Dave to go back and ask Kane how they got the costings, email board, date resolution 8 Sept Referee budget needs more work for grant applications.</li> <li>• Discussion document in survey format for rule changes. Zach to compile for players to agree/disagree</li> </ul> <p><u>Discipline</u></p> <ul style="list-style-type: none"> <li>• National disciplinary board to get consistency.</li> <li>• Suspension schedule revamped. Do not necessarily need to go to a hearing for a game misconduct - you either take automatic game suspension or go to hearing. (do as ice hockey)</li> <li>• Need to strengthen constitution discipline section in respect of off-rink</li> <li>• Ask people who have done a lot of hearings from each region to give feedback</li> </ul>
Coaching	<p><u>Progress</u></p> <ul style="list-style-type: none"> <li>• Drill books being developed from Australia</li> <li>• Dave Hammond (Intl Coach) going around NZ</li> </ul> <p><u>What next</u></p> <ul style="list-style-type: none"> <li>• Coaching liaison officers for clubs. (one per club)</li> <li>• Club visits 2015</li> <li>• Creating opportunities to coach more</li> </ul> <p><b>High performance</b> – Sport NZ course maybe for 1 person</p> <ul style="list-style-type: none"> <li>• Motion</li> <li>• NZIHA would like to support its high performance coaches and peruse options of further development</li> </ul>
Operations	<p><u>Transition to National Operations Committees</u></p> <ul style="list-style-type: none"> <li>• Claire Bruin and Pete Shields to be appointed as chairs of the Competition committee</li> <li>• Jenny Henry to be appointed as chair of the Community committee.</li> <li>• Mark Sutton to be appointed as Chair of Cash Committee</li> <li>• Krys be appointed as General Manager for NZIHA</li> <li>• Transition to move to implementation – need clear boundaries defined.</li> </ul> <p><u>Access to Data &amp; Contact Emails</u></p> <ul style="list-style-type: none"> <li>• GM to arrange NZIHA dropbox rather than using personal dropbox. Cost USD \$90.00 per year. Create folder for each Committee</li> <li>• Resolution: Will have generic NZIHA addresses and drop boxes.</li> </ul> <p><u>Nationals</u></p>

- 5 each of 10/12/14/16/19 – 8 teams for senior men and Prens and 3 woman's teams.

#### Overseas Costs

Plan of intended tournament attendance through to 2017 development aligned to strategic plan

Indicative costs for tournaments:-

Australia Oceania 2K, America 3.5K, Europe 5K

Trial Dates 2015 -5/6 Dec, 2016 3/4 Dec, 2017 2/3 December

#### Rink Barriers

Hamilton looking for a way to divide their rink for a junior programme. KB asked if NZIHA would lend/ hire barriers to clubs and base any agreement on the draft contract used previously.

Board agreed that the barriers can be lent out but NZIHA will retain ownership. Charge a bond.

#### Superforms

Obtain quotes

Speak with Devils & Panthers impact of a change

#### Website

Added detail about where documents could be found and will look at search engine key words.

#### Super League

Concern in respect of holding at Inter Regionals

NZIHA to buy 5 sets of shirts, expected value of \$2000

Meetings

#### Registration Compliance

Issues with Tawa Typhoons registered club but no members

Disciplinary at Bauer, suspension for 5 games

Reminder regarding players must register sent to community

#### Regionals

U12 x 3, U14 x 3, U16 x 2, U19 x 3, JW x 2, SW x 3, Masters no , Vets x 3 - Junior Women can play in Senior Women team

New Directors

Send induction information – policies, budget

#### Branded Promotions

Trial run of sale at Nationals

Branded USD/Water Bottle/ Hand Clappers etc

#### Stakeholders

Question why they joined inline hockey to contribute to 'key message' definition

#### Volunteers

- Volunteer Management Program for NZIHA volunteers
- Certificate of acknowledgement
- Register of Volunteers with contact information
- Recognition and Reward system
- Operations and Committee Chairs to appoint who they are working with

8 November 2014 Wellington