

**New Zealand Inline Hockey Association**  
**Annual General Meeting 2015**  
**Conference Centre, Wellington International Airport**  
**2 May 2015, commencing at 10.10 am**

**Welcome**

Barbara Baker, Chairperson NZIHA, welcomed delegates and club representatives to the 20<sup>th</sup> Annual General Meeting of the New Zealand Inline Hockey Association. In accordance with Section 9.3a of the NZIHA Constitution, as one third of member clubs were represented, a quorum was met and the meeting declared open.

The meeting was commenced with an introduction of Board Members.

**Confirmation of Delegates Attending**

Delegates and club representatives were advised by the Chairperson, Barbara Baker, that a member club, having all dues paid, shall be entitled to one voting delegate at the AGM providing the member was not under suspension and had at least ten (10) registered members for whom the current fees had been paid. Club delegates were advised they may represent one club only and shall be a member of the club they represent.

Barbara Baker asked Karen Fuller, Meeting Secretary, to read out the Register of Delegates:

Sabers: Scott Collins  
Ravens: John Beardman  
Miners: Nicola Ellis  
Devils: Rhys Oldham  
Sharks: Cameron McIvor  
Thunder: Neal Harold  
Penguins: Brett Turia  
Renegades: Sandy Nimmo  
Lower Hutt: Adam Hunt  
Whalers: Andrew Maitland  
Panthers: Gary Young  
Vipers: Kath Eastwood  
Kapiti Coast: Kevin Francis  
Lightening: Fred Ashworth

**Board and Associates Present**

Barbara Baker – Chair, John Hornal – Independent, William Guzzo – Independent, Angela Prendergast, David Carrington, Tim Horne, Sue Kennedy,

Independent Advisor to the Board: Paul Cameron  
General Manager: Krys Beardman  
Referees: Kane Taylor  
Competition Committee: Peter Shields, Claire Bruin  
Secretary: Karen Fuller

**Observers:**

Devils: Susan Tobin, Warren Sweetman  
Devils: Richard Nelson  
Kapiti Coast: Elise Hovard  
Lightening: Sandra Ashworth  
Miners: Sally  
Panthers: Clyde Jackson, Mark Sutton  
Penguins: Erin Rose, Pauline Moran  
Thunder: Evan Tairaroa, Craig Heyward

**Apologies**

Paul Franklin – Legal Advisor  
Wayne Scott- Stingrays  
Liz Pomare – Storm  
Russel Brunton – Piako Pirates  
Althea Stove - Whalers  
Liam O'Brien – Typhoons

**Notice of Meeting**

Barbara Baker, Chair, moved that as the Notice of Meeting had been circulated to all stakeholders, that the notice of convening the meeting be taken as read.

Moved: Barbara Baker  
Seconded: John Hornal  
Carried

**Minutes of Previous Meeting**

Barbara Baker, Chair, moved that as the minutes of the previous Annual General Meeting 2014 had been circulated to all stakeholders, that the minutes of the 2014 AGM were taken as being read.

Moved: Barbara Baker  
Seconder: Erin Rose  
Carried

**Matters arising from the minutes of the previous AGM 2014**

1. *Progress on the issue of funding of coaches and managers for overseas trips?*  
B Baker advised that a Subsidy Policy had been finalised and published to the NZIHA website.
2. *Progress on the Policy in respect to reserve players attending training sessions?*  
B Baker advised Policy not yet developed. Outstanding item to be dealt with by the new Board

**Action Item 01:** *Policy - Reserve Player attending training sessions.*

3. *Progress on Policy for referees to use a helmet camera which could be used for disciplinary procedures?*  
Policy not yet in place. Discipline Policy is a high priority for 2016.

**Action Item 02:** *Discipline policies in top 10 for 2015.*

4. *Progress on 30 sets of gear requested by Waihi?*  
Board currently in discussion regarding start-up kits for clubs to be purchased with grant assistance. Tim Horne, Growth Portfolio, visited clubs in 2014 and recommended to the Board top priorities for assistance.
5. *New Board – question regarding Krys Beardman moving onto the Board and transition of Operations by 31 July 2014?*  
Paul Cameron advised the meeting that Krys was appointed to the Board but as at 6 August 2014 chose to remain Operations Manager and stood down from NZIHA Board.

**Chairperson's Report**

Barbara Baker, Chairperson, advised the Board is working hard on the journey to "Build the Game" in order to position NZIHA to be sustainable in the foreseeable future. Success will be in the ability to operate as "one team" all progressing towards stated strategic outcomes. There is still a lot to be done but progress has been made and the Board now has a robust set of volunteers moving forward.

Barbara Baker proposed that her report be accepted.

Moved: Barbara Baker  
Seconded: John Beardman  
Carried

**Finance Report**

Barbara Baker advised that the 2013, 2014 accounts had not been signed off due to a GST reconciliation issue. Auditors have now recommended that the accounts be processed.

Barbara Baker moved that 2014 accounts which had been previously circulated be accepted.

Moved: Barbara Baker  
Seconded: John Beardman  
Carried

Dave Carrington presented the accounts and took questions from the floor:

1. Healthy profit due to holding Oceania Competition in New Zealand and holding a successful Nationals Competition.
2. Charity Funding – Dave Hammond's visit.
3. Question raised regarding membership numbers and that the reduction in numbers did not correlate to the drop in fees received. Barbara Baker advised that in 2016 NZIHA membership fees will be paid through Sports Ground and will eliminate the problem.
4. B Turia asked regarding repayment of loans to players discussed at 2013 AGM. Krys Beardman advised that all debts had been paid bar one which has been taken over by the player's club.

5. B Turia asked when will the audited accounts be available? Barbara Baker advised that with the GST issue sorted the auditors were prepared to sign off the accounts and were just waiting for the Board to sign them.
6. B Turia asked if the Chairperson had access to the bank statements/accounts. B Baker advised that under the existing Constitution signing power resides with the Executive ??? At the Board Meeting following the AGM the Chairperson will become a signatory subject to the new Constitution being passed.

### **International Trip Finances**

The International Trip Finances had previously been circulated and taken as read. Barbara Baker moved that the International Trip Finances report be accepted.

Moved: Barbara Baker  
Seconded: John Beardman  
Carried

The question was raised "How do we make a profit"?  
Dave Carrington assured the meeting that there is no intention to make a profit, the intention is to break even.

Profit comes from:

- Trials
- Foreign exchange in NZ favour
- Excess baggage not been charged for at airport

Barbara Baker advised that the Board had created a new policy around profit and loss for international trips:

>\$5,000 profit - money will be returned to players  
>\$5,000 loss - players will be requested to pay

Barbara Baker advised that at a principle level NZIHA intend to do the best possible deal for players. The Board would love to support players representing NZ but the organisation is not yet mature enough.

The question was raised whether coaches get an allowance to run trials and training. Barbara Baker advised that air fares, mileage and accommodation is covered.

International Travel subsidies for coaches and managers? Barbara Baker advised that an international travel subsidy policy for coaches and manages was posted on the NZIHA website.

General questions regarding international travel:

1. Duties of team coach/manager?  
In 2013 documents created – expectations of a coach, expectations of a manager. All sign the Code of Conduct. Coaches sign the Sport NZ Code of Ethics. Coaches to write report on players to pass on to coaching staff next season.

Looking to progress role descriptions. Expectations of delivery/outcomes.

Preferences for coaches who are not playing.

Survey of players and parents post tournament – review process of coaches.

2. Payment of referees expenses at Oceania's?  
Krys Beardman advised the NZ referees travel expenses to Moe were included in the Player Subsidy Policy. Australia gave NZ referees a daily allowance.

**Action Item 03:** *Send copy of Coach & Manager Subsidy Policy to clubs after AGM*

### **Referees Report**

Barbara Baker moved that Kane Taylor, Chief Referee's report which had previously been circulated be adopted.

Moved: Barbara Baker  
Seconded: Sue Kennedy  
Carried

Kane Taylor advised that the Referees Committee is looking at restructuring the referee levels – up to six levels.

Kane will travel to run coaching courses. One day level 1 course 9.00 am to 4.00 pm. Eight or more people - \$20 per person.

### **Coach's Report**

Barbara Baker advised that the coaching report had previously been circulated and moved that the report be accepted as read.

Moved: Barbara Baker  
Seconded: Sue Kennedy  
Carried

Barbara Baker moved that the coaching report be adopted:

Moved: Barbara Baker  
Seconded: John Hornal  
Carried

### **Executive Officer's Report**

The Executive Officer's report had previously been circulated and read. Barbara Baker moved that the report be adopted:

Moved: Barbara Baker  
Seconded: Erin Rose  
Carried

1. *Erin Rose - Paul Cameron set a final deadline for transition at October 2014. Have you met this deadline?*  
Sue Kennedy advised that with a very busy season change takes a while to take place.

The Board agreed to support the transition of three Committee Chairs – Cash, Community and Competition to be headed by Mark Sutton, Jenny Henry and Pete Shields respectively. So, a high level of competency in roles moving forward. Sports Ground has identified a number of people nationally who are willing to be volunteers for the sport.

2. *Erin Rose – Progress in separation of Operations from Governance?*  
Sue Kennedy advised at present 80/20 separation of operations/governance. The goal being 50/50, whereas operations run the sport and the Board move the game forward.
3. *B Turia – Succession Planning?* Sue Kennedy advised that Succession Planning is in place with the new operations committees and volunteers identified through Sports Ground.

#### **Independent Advisor – Paul Cameron**

Paul Cameron congratulated the Board on their work moving forward to “Build the Game” over the previous two years. Paul thanked Krys Beardman for her commitment to the sport and complimented her on the professional documents and reports for the AGM.

Paul Cameron advised that the NZIHA community had moved together collaboratively over the previous two years to help “Build the Game”, moving from I to WE, progressing to TEAM.

Paul Cameron acknowledged the work of Board members standing down Angela Prendergast, David Carrington and Zach Beardman. Paul complimented the value that Zach added to the Board and impressed upon the importance of having youth on the Board moving forward.

Paul’s advice for the year ahead:

1. Decision making – Is that good for the game?
2. Keep working hard on the WE not I.
3. TEAM

#### **MORNING TEA**

##### **Constitution**

Barbara Baker advised that in accordance with NZIHA Constitution section 10b) a motion to alter the Constitution which has been submitted in accordance with section a) (the requirement to provide 28 days notice) must have the agreement of not less than two thirds of the members voting at an annual general meeting.

##### **Board Resolution Resolved**

That in accordance with the Governance Review Report dated February 3<sup>rd</sup>, 2013 and the unanimous club vote to proceed, together with the requirement to align NZIHA's constitution with the anticipated requirements specified by the reform to the Incorporated Societies Act that 1908, the new NZIHA Constitution be adopted in the form attached to this notice.

## Reason

Following the Governance Review Report 2013, NZIHA Clubs unanimously voted to implement the recommendations. The proposed constitution is a direct result of actions taken to implement such recommendations for the ultimate betterment of the sport of inline hockey. It was clear in the review that the election process was simply not working, and NZIHA was suffering; which resulting in spiraling behaviour of dissent. The first year of a Board saw the development of a strategic plan and 2014 saw the implementation of some of the strategic initiatives to continue to develop and nurture the growth of the inline hockey.

Changes within the constitution are also as a legislative requirement through anticipated changes to the Incorporated Societies Act 1908, that are expected to come into force in the near future. It should also be noted there are also changes to ancillary statutes that place obligations on incorporated societies, such as reforms to the law of Health and Safety, which directly affect both NZIHA and Member Clubs.

This is a very important milestone in the evolution of NZIHA in our 20<sup>th</sup> anniversary year, our intent is to delivery on the recommendations outlined in the Governance Review by implementing strategic initiatives to develop the sport for the next 20 years.

It is important to note the existing obligation for Member Clubs to align their own Club constitution to that of NZIHA's. Accordingly, it will be necessary for all Member Clubs to review their constitutions and forward a copy of any updated constitutions to NZIHA as a matter of record.

On behalf of the Board, Barbara Baker acknowledged and thanked Will Downey, of Govett Quillam, for his service in rewriting the new Constitution.

The Constitution Changes had previously been circulated with the exception of Section 5 Membership.

Barbara Baker asked if there were any questions from the floor in respect to the resolution?

1. 5.3.1 – There shall be Member Clubs, responsible for the regional administration of the sport of inline hockey, as determined by the Board.

Erin Rose moved that the word "regional" be removed from Clause 5.3.1.

Sandy Nimmo asked the jurisdiction of where clubs operate? Barbara Baker advised that the new Board would create a Policy statement of the jurisdiction of where clubs operate.

**Action Item 04:** *Policy statement of the jurisdiction of where clubs operate.*

Pauline Moran asked the intent of 5.3.1 without the word "regional"?

B Baker advised member clubs are responsible for the "clubs" administration.

Barbara baker moved that the word "regional" be removed from 5.3.1 and be replaced with "club"

Moved: Barbara Baker

Seconded: Erin Rose

Carried

2. 5.3.2 (a) administer, promote and develop Inline Hockey in its particular Club in accordance with the Objects of NZIHA

Sandy Nimmo questioned 5.3.2 (a) in relation to Renegades Hockey on Wheels programme.

Erin Rose moved to remove the words “in its particular club” from 5.3.2 (a).

Moved: Erin Rose

Seconded: Sandy Nimmo

Carried

3. 5.3.2 (b) be named as approved with the Board, after consultation with the club.

**Action item 05:** Policy required to support 5.3.2 (b) in relation to jerseys, logo, etc.

4. 5.3.2 (g) be responsible for ensuring Members remain financial .....

Erin Rose asked if there was a policy in place that clubs could use to ensure players changing clubs out of season were in good financial standing with the club they were leaving? Krys Beardman advised that club membership is only for one year and that a club transfer is only required once the league games had started.

Barbara Barker acknowledged that there is a need in this area and the Board will have a communication by June 2015 with the fundamental principle that debt should be paid and uniform, playing gear be returned.

**Action Item 06:** Communication to clubs by June 2015 regarding player debt when changing clubs.

5. Erin Rose – Should a player be able to represent New Zealand if they are not in good financial standing with their club?

Barbara Baker advised that a No pay, No Play policy had been approved by the Board in 2015.

6. 5.3.7 The Board may intervene in the management of a Club in whatever manner it considers appropriate if the Board considers to do so is in the best interests of NZIHA.

Erin Rose asked for clarification/scenario of 5.3.7

Barbara Baker advised the Board may intervene if a Club is acting publicly in opposition to NZIHA or failing in adhering to legislation.

7. 7.3.5 The Appointments Panel will be responsible for notifying each Member elected to the Board, no later than 7 working days prior to that years AGM, as well as supplying the **elected** Board with a copy of the Appointments Panel resolution appointing all Members to the Board.

Paul Cameron asked that the word “elected” be removed and replaced with “current members to the new”.



8. 8.2 The first Independent Appointer is former Chief **Board** of Sport Wellington, Paul Cameron of Wellington.

Paul Cameron asked that the word “Board” be replaced with “Executive”.

Barbara Baker moved that the new NZIHA Constitution be accepted as presented with the amendments listed above.

Moved: Barbara Baker  
Seconded: John Beardman  
Carried: Unanimous

**Action Item 06:** *Changes to be made to new NZIHA Constitution 5.3.1, 5.3.2 (a), 7.3.5, 8.2.*

### Appointment of Board

Barbara Baker asked Paul Cameron, Chair of the Appointments Panel, to Announce the New Board.

Barbara Baker  
Scott Collins  
William Guzzo  
John Hornal  
Tim Horne  
Sue Kennedy  
Richard Nelson  
Mark Sutton

Erin Rose questioned 9.2 of the new Constitution:

“The following are the officers of the NZIHA that form the Board of the NZIHA:

- (f) Statutory Officer – who may hold any other office on the Board. The name and address of that person, and any changes, shall be notified to the Registrar.
- (g) A Secretary – who may hold any other office on the Board.”

The question was raised regarding Karen Fuller performing the Secretary and/or Statutory Officer role as the Constitution states that this role must be a Board member.

Barbara Baker advised that this role was not intended to have voting rights and if required a Special General Meeting will be called at Ravens Senior Tournament, Queens Birthday Weekend, to amend the Constitution wording.

**Action item 07:** *Amend Board Secretary role to become a non Board member position.*

Barbara Baker congratulated the new Board Members and acknowledged the Independent Advisors.

John Hornal acknowledged the delegates for their contribution to the sport and wished to

publicly acknowledge the work and dedication to inline hockey by Krys Beardman, Operations Manager. John challenged the inline community to grow the sport back to 5,000 members.

William Guzzo felt there was a good community feel with great passion for the sport. William still sees policy and financial gaps and will be working towards a more structure based environment.

**General Business**

1. At 1.36 pm Krys Beardman was asked to leave the room. Barbara Baker advised that she had received an email from Peter Shields, recommending and supported by the Board, for Krys to receive Life Membership recognising her work and contribution to the sport over the last eighteen years.

Barbara Baker moved that NZIHA grant Krys Beardman Life Membership to be formally recognised at the 20<sup>th</sup> Anniversary function.

Moved: Barbara Baker  
Seconded: Paul Cameron  
Carried

2. The Kapiti Coast delegate asked the outcome of their dispensation for voting at the AGM as the club did not currently have 10 registered members.

Barbara Baker advised that after consulting with the Board’s lawyers that as the club was new and in the spirit of “Build the Game” voting was allowed for this year, although moving forward under the new Constitution clubs should ensure that 10 members are registered before an AGM.

**Meeting Closed: 1.50 pm**

**Action Items NZIHA Annual General Meeting 2 May 2015**

<b>Action Item</b>	
01	Policy Required - Reserve Player attending training sessions.
02	Policy Required – Discipline – referee use of helmet cameras.
03	Send copy of Coach & Manager Subsidy Policy to clubs after AGM
04	Policy statement of the jurisdiction of where clubs operate.
05	Policy required to support 5.3.2 (b) in relation to jerseys, logo, etc.
06	Changes to be made to new NZIHA Constitution 5.3.1, 5.3.2 (a), 7.3.5, 8.2 as listed under Constitution..
07	Amend Board Secretary/Statutory Officer role/s to become a non Board member position.

