

# Inline Hockey New Zealand 2018 Annual General Meeting (AGM) Minutes

26th of May | 9b Mahunga Drive, Mangere Bridge Auckland

## Meeting Open

10:30AM

## Welcome

By Ivan Wood.

## Confirmation of Delegates

**Board Members:** Ivan Wood (Chairman), Mark Sutton (Treasurer), Alison Storey (Independent Board Member), Pete Shields.

**IHNZ Administration Staff:** Sam Talbot (Sports Administrator)

**New Plymouth Roller Sports Club:** Carol Moana-Rosser, Willy Harvey, Krystyna Beardman, Julia Craig

**Levin Thunder (via video due to flight cancellation):** Pauline Phillips, Donna Pedersen.

**Northland Inline Skating Club:** Sue Gillespie, Carl Cooper

**Mt. Wellington Panthers:** Cameron McLeod

**Rimutaka Inline Hockey Club Inc.:** Sandy Nimmo

**Vipers Inline Hockey Club:** Kath Eastwood

**Northern Region:** Janine Kolkman

**Hamilton Inline Hockey Club:** Noel Wilson, Donna Eade

**Piako Pirates :** Andrew Kibblewhite

## Apologies

**Waihi:** Nicola Ellis

**Nelson Whalers :** Alethea Stove

**Board :** Sue Kennedy, Simon Lovell

**Hamilton Devils :** Susan Tobin

## Previous Minutes Moved

2017 AGM Minutes moved as a true and accurate record of the meeting - Passed Ivan Wood, Seconded by Krystyna Beardman, New Plymouth Roller Sports Club.

Ivan also advised that Independent Board Member, Henry Hillind has relocated to London, and has stepped down from his role with the IHNZ Board. Ivan thanked Henry for his contribution, and advised that a new Independent Board Member is currently being sought.

## Financial Report (Mark Sutton)

### *Cash Balances*

Date	Cash Balance
31.12.17	\$223,389
31.12.16	\$258,047
31.12.15	\$169,120
31.12.14	\$174,677

The main cause for the drop in cash balances for the period to 31.12.17 was the need to return the unused grant totalling \$20,200 to the NZCT which was intended to be used to set up a National Coaching Program. Camora Ice Hockey School who had been selected by the Board after a tender process were unable to meet the deadlines required.

### *Profit and Loss*

- Net Profit of \$22.6k was a good result, being \$11k short on the previous year.
- Main competition, Oceanias, was held in New Zealand reducing overseas travel, player payments and travel and accommodation expenses.
- Grants of \$24k were up on prior years (\$9.7k in 2016), as a result of the \$14k from Sovereign Trust for the overseas travel and the NZCT Grant for the coaching program. Of this \$14k, \$10k was used for travel purposes, with \$4k used for streaming services.
- Skate NZ Grant reduced from \$12k in previous financial year to \$2.7k. Grant has been reduced to all disciplines and has become more specific in use.
- Most notable increase in expenses was event purchases of \$44k mostly stemming from the World Games in China. In order to reduce costs going forward the Board has opted to keep the same on and off rink uniforms as were used in China.

- The Board also focussed on reducing meeting costs by finding free locations, minimising catering, and holding more meetings via conference call which has already reduced meeting room hire costs by \$3,000 and reduced travel costs by \$2,000 in spite of holding extra meetings for regional consultations.
- A part-time Sports Administrator has now been appointed as an outcome of the regional consultations, which was a big commitment but it was apparent that it was the only way forward for the organisation; with the job becoming too large for volunteers leaving no opportunity to focus on the growth of the sport which is the Board's primary objective.

### *Key Performance Indicators*

<b>Member Clubs in FY</b>	<b>As reflected by Club Affiliation Fees</b>
2017	\$4.95k
2016	\$5.21k
<b>Number of Players in FY</b>	<b>As reflected by Member Subs</b>
2017	\$27.6k
2016	\$27.9k

- **Player Events Held** : Oceansias, World Skate Games, Hawaiian Team Visit, IIHF Men
- **Ref Development Completed**: Two ref training sessions undertaken and a ref sent to Australia for development.
- **Coaching Development Completed**: Stage 1 of Coaching Development course completed.
- **Administration Development Completed** : Regional Consultation, Sports Administrator appointed, operations restructured.
- **Growth Initiatives Undertaken**: Rink barriers to be moved to Napier for Napier Sharks Rink. Club-driven growth focus for next year.

Mark Sutton moved that the 2017 Financial Report be accepted subject to consideration (audit signing). Seconded by Willy Harvey - carried.

## Referees Report (Simon Lovell (not present)).

- Acknowledged and thanked Sue Kennedy for her support and work.
- Thanked Kane Taylor for all his time and hard work.
- Undertaking to discuss needs, wants and opinions with Refs, Players and Officials, undertaken with Andrew Kibblewhite, Sue Kennedy and Mark Lovell from which a game plan to get a group together at the Bauer Cup in Mt. Wellington arose.
- Ref Group had great representation with each region having both Refs and Regional Board Members at the meeting. Andrew Kibblewhite was asked to Chair the group in the interim until further meetings could be organised.

### *Outcomes of the Meeting:*

#### **Health and Safety:**

- Concerns with cages on helmets for young refs.
- Plastic whistles (concerns of plastic shattering causing injury to the Ref should puck or player contact the whistle).
- First aid at the rink.

#### **Social Media**

- Facebook Group Ref Discussion Page suggested which is now operating and a great resource for both new and experienced referees to discuss situations and suggest solutions.

#### **More Support for Referees**

- Re-engage inactive refs.
- Review those who have attended training to understand intentions and future training requirements/support.

- Region minimum Ref requirements.
- Development requirements.
- Refresher courses for current refs
- Opportunities for the recruitment of more female refs.

Andrew Kibblewhite moved that the Referees Report be accepted.

## Regional Consultations Report (Alison Storey)

2017 saw regional consultations held at forum meetings in Auckland, Cambridge and Wellington as to what was needed to progress the sport even further.

### **The Top 5 'Wants' from the Inline Hockey Community are:**

1. Effective, timely and efficient communication across the whole sport.
2. Increased profile and marketing to raise public awareness.
3. Increased professional development opportunities for coaches and referees.
4. Value in our competitions and tournaments.
5. Sport wide cooperation, volunteer help and pooling of resources to enable all clubs to thrive.

### **The Top 3 actions of the IHNZ Board to enable these are:**

1. Board to contract a paid sports administrator to enable points 1 and 2 above.
2. Board to share responsibilities and seek out resources to enable point 3 above.
3. Board to consolidate strategic planning and create timelines and communication processes to enable point 4 and 5 above.

Additionally, the Board is to develop processes that build the professionalism of the sport, create a corporate memory and define scope of responsibility to maximise Board succession planning.

- The Board has now elected a part-time Sports Administrator to enable points 1 and 2 from the Inline Hockey Community's Top Wants.
- It was suggested a quarterly update to points 2 and 3 on the Top 3 Actions of the IHNZ Board be distributed to the Clubs and key stakeholders.

- Mediums by which the Board communicates with Club were also discussed, and require further investigation.
- Andrew Kibblewhite requested all Board Minutes be published on the IHNZ website, which will be undertaken shortly.
- It was also suggested that some of the documents on the IHNZ website are outdated or difficult to find, which will be remedied shortly.
- Andrew Kibblewhite suggested that a monthly newsletter should be distributed in the same format the *HockeyLine* publication used to be which is being considered.
- Player profiles, and Board Profiles were also suggested as possible inclusions to the IHNZ website to lift transparency and the overall transparency of the sport.
- The new Sports Administrator will also be working to push the sport into the media and all general updates from Clubs should be pushed to the [gm@inlinehockeynz.org.nz](mailto:gm@inlinehockeynz.org.nz) email address.

## Chairperson Report (Ivan Wood)

- 2017 was a year to take time to understand what's needed in the sport and to understand what's going on. Regional consultations were undertaken and from the findings, deliverables are already underway including a Referees Committee and the new Sports Administrator role.
- The Board is also working to provide a more seamless succession plan by rationalising all documents into Google Drive.
- Ivan recognised and thanked Krystyna Beardman for her ongoing contribution to the sport.
- The sport in New Zealand had seen good international games with the New Zealand Junior Women's Team taking home Bronze in the Nanjing 2017 Roller Games. The results are good, as are the teams.
- Growth and development hadn't moved ahead as well as expected, and work was required together with Clubs to increase the sports exposure and bring about new players at an entry level into the Clubs and the sport itself. It is everyone's responsibility to get the sport up and happening.

Alison Storey moved that the Chairperson's Report be accepted seconded by Carol Moana-Rosser - carried.

## Remits

<b>Remit Submission 1</b>	
	<i>Definitions</i>
	That rule 1 Definitions be amended by adding: "IHNZ shall mean Inline Hockey New Zealand".
<i>Rationale</i>	The purpose of this addition is to allow IHNZ to continue to be recognized as the entity responsible for inline hockey in New Zealand under either acronym due to a past history of 20+ years under the NZIHA registered name and allowing time to migrate all correspondence, contacts, registrations ( bank, companies, associations etc). It also allows IHNZ/NZIHA to retain ownership of these names.
<i>Outcome</i>	Passed
<b>Remit Submission 2</b>	
	<i>Name</i>
	That rule 2.1 be amended by adding "The name of the organisation is the New Zealand Inline Hockey Association Incorporated (NZIHA) but may operate under the trading name of "Inline Hockey New Zealand (IHNZ)."
<i>Rationale</i>	To ensure that NZIHA and IHNZ are known to be the governing body for the sport. Can we use the word "interchangeable"? This will allow time to change any "legal" use of the name.. Ie companies/ bank/ visa/ charities/ and a myriad of other places where we are known as NZIHA.. ( accounts/ service companies etc..)

<b>Remit Submission 3</b>	
	That the whole constitution be amended to show NZIHA/IHNZ.
<i>Rationale</i>	Anywhere NZIHA appears in the document it is understood that this also refers to IHNZ.
<i>Outcome</i>	Passed
<b>Remit Submission 4</b>	
	That Clause 3.1.5 be amended by adding “Develop and foster effective working relationships with Members, Member Clubs, all IHNZ panels, committees and subcommittees, regional councils, governing sports bodies, Clubs, statutory and community organisations.”
<i>Rationale</i>	To include regional committees operating under the governance of IHNZ
<i>Outcome</i>	Passed, but with the inclusion of the terminology “regional committees, and regional subcommittees” to replace “committees and subcommittees”.

<b>Remit Submission 5</b>	
	That Clause 5.3.5 be amended to read; “Each Club shall maintain a register of its Members in the format determined by the Board, in which shall be entered, as a minimum requirement, the full name, address, contact phone and email address, class of Membership, Date of Birth ( where a competitive member) and state occupation or student and date of membership application for each individual. Club member registrations will only be considered for membership when submitted using the prescribed process as notified by IHNZ.”
<i>Outcome</i>	Passed (with the Hamilton Club registering they did not vote for this outcome).  Also to be replaced with the terminology “In the format determined by the board and relate with prescribed process as notified by the IHNZ.”

Remit Submission 6	
	That a Clause 5.3.8 be added: "If a club or its authorised delegate wishes to exercise its voting right, club affiliation, ten (10) player members (including delegated voting club member) membership fees must be paid to IHNZ for the current season prior to any scheduled meeting date."
<i>Rationale</i>	Traditionally clubs don't pay fees, affiliation or membership over to IHNZ until after March 31. When meetings are called prior to this date it is likely that clubs and delegates are not able to exercise voting rights.
<i>Outcome</i>	Passed.

- It was also requested that the rationale behind each remit submitted be added in as a field to the Remit Submission forms, as this was not included this year, but will be included with effect from 2019 (the rationale provided in this document was provided at a later date by the remit submitters).

## General Business

- It was requested that notifications of personnel changes within Board tenure could be notified to Clubs in a more timely fashion.
- It was requested that an announcement date for be advised for nominations for Board Members.
- The AGM was not announced on time, nor was delivery of the required information distributed in a timely fashion.
- Small goals were discussed. Noel Wilson suggested that information on this was put out to the clubs by July and include which rules to use.
- The Events Notice was also discussed, and needed distribution.
- Willy Harvey asked the Board to reply to his letter regarding what he understood to be a ban placed on Krys Beardman as soon as possible.
- Main contact going forward for any administrative enquiries to be [gm@inlinehockeynz.org.nz](mailto:gm@inlinehockeynz.org.nz)

## Meeting Closed

1330