# Actionplan

| | What are we going to do now? | Who is going to do that? | When will we do that? | How are we going to do that? | Do we need to consult anyone? | Any materials we need? | How much will that cost? |
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**Notes?**

# Feedback debrief

★ **What worked?**

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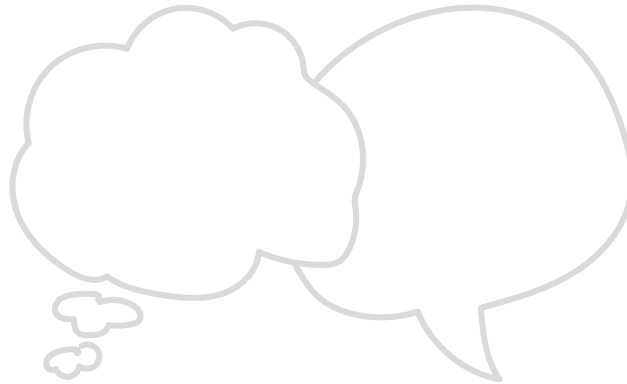........................................................

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! **What needs improvement?**

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*Why did we get this feedback?*

*Who gave us this feedback?*