

## Compass Board of Directors Meeting Minutes (5/20/2019)

**Board Members Present:** Gina Curler; Russ Brown; Anthony Burrell; Chris Whitman; Irene Nissen

**Board Members Excused:** Sandra Ruiz

**Compass Head of School Present:** Jan Harrison

**Guests:** Suriya Vijayasathy

Gina Curler called the meeting to order at 1804.

Irene Nissen read aloud the CCCS mission statement.

Russ Brown proposed 2 changes to the Agenda:

1. No need for the board to vote in Irene Nissen as she has already been elected by the parent body. The board should not over-rule the parent body vote.
2. Add a line item for discussion on a proposed mill levy over-ride. Russ moved to approve the modified agenda, Chris Whitman seconded the motion. The motion passed unanimously.

Russ Brown moved to vote Anthony Burrell to continue as Treasurer of the Board, Irene Nissen seconded the motion. The motion passed unanimously.

Russ Brown moved to vote Chris Whitman as Secretary of the Board, Irene Nissen seconded the motion. The motion passed unanimously.

Gina Curler moved to vote Russ Brown to continue as Board Vice-President, Irene Nissen seconded the motion. The motion passed unanimously.

Russ Brown moved to vote Gina Curler to continue as Board President, Irene Nissen seconded the motion. The motion passed unanimously.

The board moved on to discuss the Auditor. Russ Brown moved to approve the auditor, Irene Nissen seconded the motion. The motion passed unanimously.

The board moved on to April Financials. Jan Harrison updated the board on filling teacher vacancies. There are 2 very qualified math teacher candidates that will be hired resulting in the need to increase student enrollment number for 2019/2020 school year. There are additional budget changes due to filling the school counselor position. With the addition of 7 students, there is little change to the budget fund balance. There is still a position to be filled for a part time Spanish teacher. There is already a line item in the budget for this position, so once hired there will be no impact to the budget.

The board moved on to the topic of going over a proposed mill levy over-ride. The board agreed with Russ' plan. Likely more to report on this in a future board meeting.

The board then moved on to the status of the Strategic Plan and its associated actions. The discussion started with the SWOT analysis document. All the weakness line items were discussed, most of which have already been mitigated. Threat line items were discussed next, with many of the items being mitigated and some of them that could move to Strengths or Opportunities. The board will plan to go through the SWOT analysis in more detail along with the strategic plan at an annual retreat in October.

The board then moved on to alternative revenue opportunities. The first topic was renting the building. Chris Whitman will take the action to get the rental details on the website, with the plan to begin rental after the middle of July. Jan Harrison will send the rental agreement to legal counsel for approval.

Another alternative revenue option is to have an expo/fundraiser at the school. Potentially partner with a local magazine, where magazine advertisers could potentially donate items for a raffle/door prize/silent auction.

Another alternative revenue option is to have an event at a local restaurant. Chipotle donates 30% back to the school if you mention you are there for that school. Smashburger gives 100% back if you mention you are there for the school event, plus they 100% match that amount. There are other businesses in the community that do the same.

The board then discussed forming an alternative revenue committee to build a fundraising plan. Irene Nissen volunteered to work with the PAC to form a committee. Gina Curler will connect Irene Nissen with PAC members to work with.

Last action items identified:

- Irene Nissen needs a compass email address (action for Jan Harrison)

Finally, the board discussed items for the next board meeting. The June 17<sup>th</sup> meeting start time will be moved to 5pm. Topics include

- Survey Results
- CMAS Results
- Jan's evaluation
- Update on Facility Rental plans (website details)

There being no further business, the meeting was adjourned at 2000.